

ASCPT 2022 ANNUAL MEETING



DISRUPTIVE INNOVATION

The American Society for Clinical Pharmacology and Therapeutics (ASCPT) invites members to submit proposals for Design Your Own Session, Symposia, Workshops/Roundtables, Novel Formats, or Science at Sunrise sessions to be presented at the ASCPT 2022 Annual Meeting.

REMINDERS FOR 2022

80% of the 2022 Annual Meeting session content will be selected from submitted proposals, with the remaining 20% curated by the Scientific Program Committee (SPC).

Given that we cannot predict what 2022 will hold, submitters are encouraged to design a proposal that will work well for a virtual presentation, inclusive of shorter talks, audience engagement, and time for Q&A.

Audio Visual Needs

ASCPT's professional production team and vendors will help ensure a successful presentation by working with all speakers to professionally record talks. Instructions for working with the professional production team will be provided to all chairs and speakers of accepted sessions. Please keep in mind the following when designing your session proposal:

In the event of a hybrid meeting, sessions presented in person will be provided one LCD screen with a projector, one laptop (PC), a podium with microphone, and head table for the chairs and speakers. ASCPT will consider providing additional audio/visual support on a case-by-case basis based on budget to support novel presentation formats. A full description on additional needs must be included in the proposal to be considered. Requests made after submission or acceptance will not be considered. Please note, if the meeting is in-person, ASCPT will be unable to support remote speakers.

PROPOSAL SUBMISSION DEADLINE

THURSDAY JUNE 10, 2021 4:00 PM ET

Design Your Own Session/Novel Format, Symposia, Workshops/Roundtables, and Science at Sunrise Session Requirements

Session proposals should span the Discovery, Development, Regulation, and Utilization (DDRUC) continuum to fit within the 2022 Annual Meeting theme of "Disruptive Innovation."

	Design Your Own Session/Novel Format	Symposia	Workshops/Roundtables	Science at Sunrise
TOPIC	Interactive discussions on emerging topics of significant scientific and/or policy interests related to the field.	Large, broad topics with wide appeal suitable for lecture format	Narrowly focused content on emerging topics of significant scientific and/or policy interests that are suitable for interactive discussions.	Broad or narrow; must teach participants a new skill or knowledge that can be applied to research in clinical pharmacology or translational science
FORMAT	Interactive formats such as flash talks, crowdsourcing, and other innovative session types. An overview of how the session is novel must be provided.	Lecture style, may include question and answer session	Interactive discussion led by 1-2 moderators; case studies; small group discussion; short lectures with question and answer session	Discussion group; didactic format
SPEAKERS	1-2 moderators and a maximum of eight panelists; 15 minutes for interactivity with attendees.	Maximum of four speakers to cover topic thoroughly; 15 minutes for interactivity with attendees	Maximum of three speakers to allow 15 minutes for interactivity with attendees	One to three speakers; 15 minutes for interactivity with attendees
TIMING	up to 60 minutes	up to 60 minutes	up to 60 minutes	up to 60 minutes
BUDGET (for non-member speakers, *Budget allocation to be used for non-member speakers who travel to present in person. No budget will be allocated for online presentations.	\$6,000	\$4,000	\$2,000	\$2,000



Follow ASCPT!



For full guidelines and to submit a proposal, visit www.ascpt.org

2022 ANNUAL MEETING DEADLINES

SESSION PROPOSAL SUBMISSIONS

Thursday, June 10, 2021, 4:00 PM ET

SCIENTIFIC AWARDS NOMINATIONS

Thursday, July 15, 2021, 4:00 PM ET

ABSTRACT SUBMISSION

Thursday, September 16, 2021, 4:00 PM ET

Budget

The session budget covers travel reimbursement for non-member speakers only. ASCPT members are not eligible for travel reimbursement. In the event the meeting is in person, no support will be provided for any online presentations.

Speakers who are ASCPT members as of the speaker roster confirmation deadline for all accepted proposals, Thursday, September 9, 2021, are not eligible for reimbursement, regardless of member status as of presentation. Speakers who were members at the time of speaker roster confirmation who fail to renew their membership will not be eligible for complimentary registration and will be expected to pay non-member rates.

All sessions with at least one non-member speaker are required to submit a plan at the time of submission that outlines how the budget will be allocated and, if necessary, how additional funding will be secured to cover costs over the budget.

The Network/Community Review Process

The ASCPT Networks and Communities will review and prioritize all proposal submissions for consideration by the SPC. Prioritized submissions will be competitively peer-reviewed and selected by the SPC.

Scientific or programming questions related to session proposal development can be directed to the Network or Community Chair that is most pertinent to the subject. Operational questions can be directed to **Diana Tsuji** at diana@ascpt.org or **Nicole Rockman** at nicole@ascpt.org.

Networks and Communities

Quantitative Pharmacology (QP)

- Biologics
- Pharmacometrics & Pharmacokinetics
- Systems Pharmacology
- Translational Informatics
- Early Career Community

Translational and Precision Medicine (TPM)

- Biomarkers & Translational Tools
- Infectious Diseases
- Membrane Transporter
- Oncology
- Pharmacogenomics
- Rare Diseases
- Special Populations
- Mental Health & Addiction
- Early Career Community

Development, Regulatory and Outcomes (DRO)

- Drug Utilization & Outcomes
- Early Development & Drug Safety
- Regulatory Sciences
- Global Health
- Early Career Community

***The SPC encourages cross-Community proposals**

Consistent with the Society's Strategic Plan, proposals that include early career scientists as active Co-Chairs and/or Speakers, include speaker panels that represent diversity in gender, ethnicity, career experience, and work settings, as well as proposals that include patients or patient advocates will be favorably reviewed by the SPC. The SPC encourages cross Community proposals. Proposals that are developed by multiple Networks and/or multiple Communities will receive increased attention from the SPC.

Your Session Design Should:

- ▶ Focus on new, novel, and unique elements and presentation styles that will engage and excite attendees.
- ▶ Include topics that appeal to a broad audience. Topics that appeal to a niche population of the ASCPT membership are unlikely to be accepted.
- ▶ Include a panel of speakers that represents diversity in gender, ethnicity, career experience, and work settings.
- ▶ Include a title that clearly and accurately communicates the content of the session, will generate interest among attendees, and is reflective of speaker talks.
- ▶ Clearly differentiate the content of the talks within the session.
- ▶ Describe the session flow and plans for operationalizing the details of the session.
- ▶ When appropriate, incorporate perspectives from multiple stakeholders, including patients.
- ▶ Allow at least 15 minutes for interactive Q&A with attendees

The submitter is responsible for any edits to their submission and must finalize the submission by the Thursday, June 10, 2021, 4:00 PM ET submission deadline.

Proposal Submission and Review

All proposals must be submitted via the ASCPT online submission system. Session proposals that are incomplete, lack sufficient detail, or do not adhere to the guidelines will not be reviewed.

The SPC reserves the right to revise session proposals as necessary to achieve the goal of a well-rounded, educational program for the Annual Meeting and in consideration of an online meeting.

Chair Responsibilities

Both Chairs must be members of ASCPT at the time of submission and, if the session is accepted, at the time of presentation at the Meeting. Trainee/student members must work in partnership with a full member as co-chair. If your proposal includes co-chairs, both co-chairs must be actively involved in an administrative capacity, "honorary co-chair" appointments are not permitted. For all accepted proposals, chairs will be required to hold a call with ASCPT staff to review special needs and expectations.

Session Planning

ASCPT strongly encourages members to submit sessions that can easily translate to an online environment. For online best practices, follow these simple rules:

- Total presentation time is no more than 30 min.
- The session includes opportunities for attendee engagement such as Q&A, polling, virtual breakout rooms, or other innovative interactive elements.
- Consider unique presentation types such as panel discussions, fireside chats, and Ted-Style talks.



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